

# Virginia Association of Rehabilitation Nurses

## Meeting Minutes

June 17, 2016

### Opening

The annual business meeting of the Virginia Association of Rehabilitation Nurses was called to order at 5:15 on June 17 in Richmond, Va (Firebirds Restaurant) by Lori Aylor.

### Present

Ken Messick, Lori Aylor, Susan Wolf, Bettie Rodgers, Sandy Eyler, Jennifer Bandas

### Approval of Minutes

Prior meeting minutes from the conference call of May 20, 2016 were distributed and approved via email on May 29<sup>th</sup>, 2016.

### Open Issues

1. Review of election results and transfer of positions for 2016-2018. Directors and positions include:
  - President: Lori Aylor
  - Vice President: Sandy Eyler
  - Secretary: Jennie Hill
  - Treasurer: Susan Wolf
  - Past President: Vickie Howsare
  - Prior past President: Liz Hunt
  - Membership Director: Brenda French
  - Board Members:
    - Western region: Jennie Hill
    - Central region: Jennifer Bandas
    - Tidewater region: Cindy Gordon Wilson
    - At large: Tracy Meyer and Susan Wirt
  - Associate Member: Shannon Woods
2. Review and submission of the 2015 Annual Report to ARN-current rate on website listed as \$25 however it is actually \$35. Lori to update website.
3. Scholarship availability: 1 remaining for ARN 2016. Funds distributed to Ken Messick and Jennifer Bandas. Others awarded to Susan Wirt and Brenda French.
4. Treasurer update: \$5012 savings, \$17,837 in checking. Review of membership totals for 2016 update.

## 5. Conference:

- Speakers currently lined up/volunteers: Will follow up with Brenda French for current status and additional needs. Possible Bruce-speaker at the Roanoke conference in 2015 for 2 hour ethics discussion. Susan to follow up.
- Vendors: Ken Messick and Jennifer Bandas to contact last years' fall vendors, Coloplast. Lori to contact Transcend. Susan to contact One Call.
- Jennifer Bandas will oversee and submit CEs for nursing, Susan Wolf will obtain additional CEs
- Conference call update to address current status planned for August.
- Jennifer Bandas to provide a title for the conference set for November 11<sup>th</sup> to allow posting for Save the Date on FB and website.
- Conference site will remain the same as last year-Sheltering Arms.

## **New Business**

- Ken Mesick agreed to assist with maintaining website updates for conferences and upcoming educational opportunities.
- ARN foundation donation: \$1500 to be donated covering missed donations of 2014, 2015 and current 2016 (historically, \$500 per year).
- Susan Wolf will discuss options/interest in VARN co-hosting with CMSA for the Spring 2017 conference.
- 2017 Conference planning: Ethics full day conference? Susan Wolf will follow up with potential speaker for opportunities.
- Lori advised of website contacts requesting options for posting jobs on site. Board agreed to post for a fee of \$500 but will not pursue actively as this is not a primary objective of VARN.
- Discussed appreciation expressed from donation recipients.
- Review of volunteers noted from the survey results and continued interest in increased volunteerism.

## **Agenda for Next Meeting**

Conference planning, updated speakers and vendors, volunteers. Meeting options for November 10<sup>th</sup>.

## **Adjournment**

Meeting was adjourned by Lori Aylor. The next general meeting will be at via conference call-time pending.

Minutes submitted by: [Name]

Approved by: [Name]