

# **Virginia Association of Rehabilitation Nurses**

## **Meeting Minutes**

August 19, 2016

### **Opening**

The board meeting of the Virginia Association of Rehabilitation Nurses was called to order by Lori Aylor at 1:00pm on August 19, 2016 via conference call.

### **Present**

Lori Aylor, Jennifer Bandas, Sandy Eylor, Brenda French, Liz Hunt, Ken Messick, Tracy Meyer

### **Approval of Minutes**

Prior meeting minutes from the conference call of June 17, 2016 were approved.

### **Open Issues**

1. Discussion of which Board members will be at upcoming ARN Conference and how to arrange for a meeting while there. Brenda suggested using ARN app to communicate. Susan Wirt has said that she will organize the group and let the Board know when and where to meet before the Conference.
2. Treasurer's Report: Checking - \$12,244 Savings - \$5,012
3. Information on upcoming conferences has been updated on the website. Ken will send information for VARN Facebook page to Lori.
4. Jennie Hill has submitted her resignation/retirement as Secretary. The Board will decide what type of retirement gift to give her for her years of service. Tracy will take over this position. Susan Wirt has been appointed as Western VP.
5. Conference
  - Title will be: "Mentoring: Taking Our Nurses from Novice to Expert in Rehab"
  - Vendors – information has been sent to vendors from last conference; Ken has contacted two vendors and is waiting for them to respond; Tracy will contact two vendors; Lori will organize vendors
  - Speakers – Brenda will speak on mentoring and leadership; Michelle Reff will speak; Susan Wirt will speak on Ethics; Sandy will reach out to her VCU colleagues; Brenda suggested one of the VNA Board members and she will contact them; Jennifer will contact her nurse educator to speak about precepting; need two more speakers

- Ken will organize and buy food for conference
- Discussion about Board Meeting night before conference; Jennifer will check a local hotel who may be able to give us a discount on a room
- Brenda will send out group email and ask members to contact her if they want to help
- Discussion about 50/50 Raffle to benefit “Kid’s Chance” charitable organization; Susan Wirt will speak to the Board of the organization
- Jennifer will start working on a flyer for the conference and send a draft to the Board
- Brenda suggested a presentation at the end of the conference in reference to encouraging VARN members to volunteer with ARN as an opportunity for professional development

### **New Business**

- 2017 Conference – discussion about having in Spring or Fall of 2017 and possible subject of sensory issues such as hearing loss and communication difficulties; Brenda suggested VA colleague who may be interested in speaking about agitated patients

### **Agenda for Next Meeting**

Conference planning, updated speakers and vendors, volunteers.

### **Adjournment**

Meeting was adjourned by Lori Aylor at 1:43pm. The next general meeting will be before the November conference, time to be decided.

Minutes submitted by: [Tracy L. Meyer]

Approved by: [Lori Aylor]